

STATE OF LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES  
Recreational Offshore Landings Permit Information and Guidelines

The Louisiana Department of Wildlife and Fisheries (LDWF) developed by the Recreational Offshore Landings Permit Reporting Program to better quantify and characterize the charter and recreational fisherman that fish beyond Louisiana's territorial waters.

PERMIT PROGRAM REQUIREMENTS

If you are a charter captain or a private angler, you must have a Recreational Offshore Landings Permit to possess or land the following species or species groups (only the charter captain needs the ROLP on for-hire trips):

- Tunas
- Swordfish
- Billfish
- Snappers
- Amberjacks
- Groupers
- Hinds
- Cobia
- Wahoo
- Dolphin

GETTING A PERMIT

Permits are free and can be obtained:

- Online at [www.wlf.la.gov/rolp](http://www.wlf.la.gov/rolp)
- Through our smartphone apps:
  - iPhone: search the App Store for "Louisiana Recreational Offshore Landing Permit"
  - Android: search the Google Play Store for "LDWF Rec. Offshore Landing App"

To apply for a permit, create a profile and specify a password to access your account. You will be required to submit the following information:

- First and last name
- Street address
- Phone number
- Email address
- Recreational or Charter fishing license number\*

\*You will not be required to enter a recreational fishing license number if:

- You are age 16 or younger, OR
- You are an exempted senior born before June 1, 1940.

In these cases, select the applicable option (either *Minor* or *Senior*) in the drop-down menu.

Be sure to enter your correct fishing license number and confirm that it is accurate when prompted by the website. If you have any trouble, please call the Finfish Program Manager,

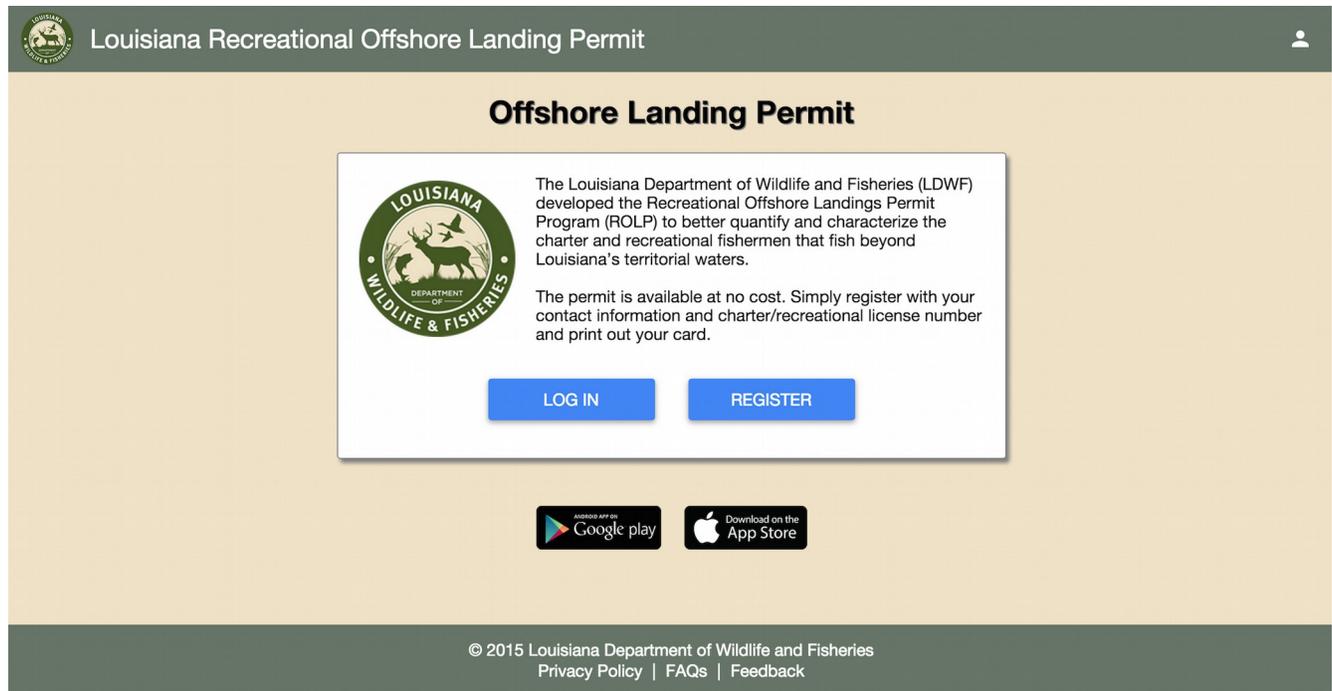
Marine Fisheries Section at (504) 284-2030.

Once you have entered the required information, the website will generate your Recreational Offshore Landings Permit, which you can then print.

Appendix 1. Website and Mobile Website ([www.wlf.la.gov/rolp](http://www.wlf.la.gov/rolp)) and Smartphone App Guidance

## CREATING AN ACCOUNT

To create an account, click the “Register” button.



The screenshot shows the top of the Louisiana Recreational Offshore Landing Permit website. The header includes the Louisiana Department of Wildlife and Fisheries logo and the text "Louisiana Recreational Offshore Landing Permit". The main heading is "Offshore Landing Permit". Below this is a white box containing the LDWF logo, a paragraph explaining the ROLP program, and another paragraph stating the permit is free and how to register. There are two blue buttons: "LOG IN" and "REGISTER". Below the box are logos for the Google Play and Apple App Store. The footer contains copyright information and links for Privacy Policy, FAQs, and Feedback.

Louisiana Recreational Offshore Landing Permit

### Offshore Landing Permit

 The Louisiana Department of Wildlife and Fisheries (LDWF) developed the Recreational Offshore Landings Permit Program (ROLP) to better quantify and characterize the charter and recreational fishermen that fish beyond Louisiana's territorial waters.

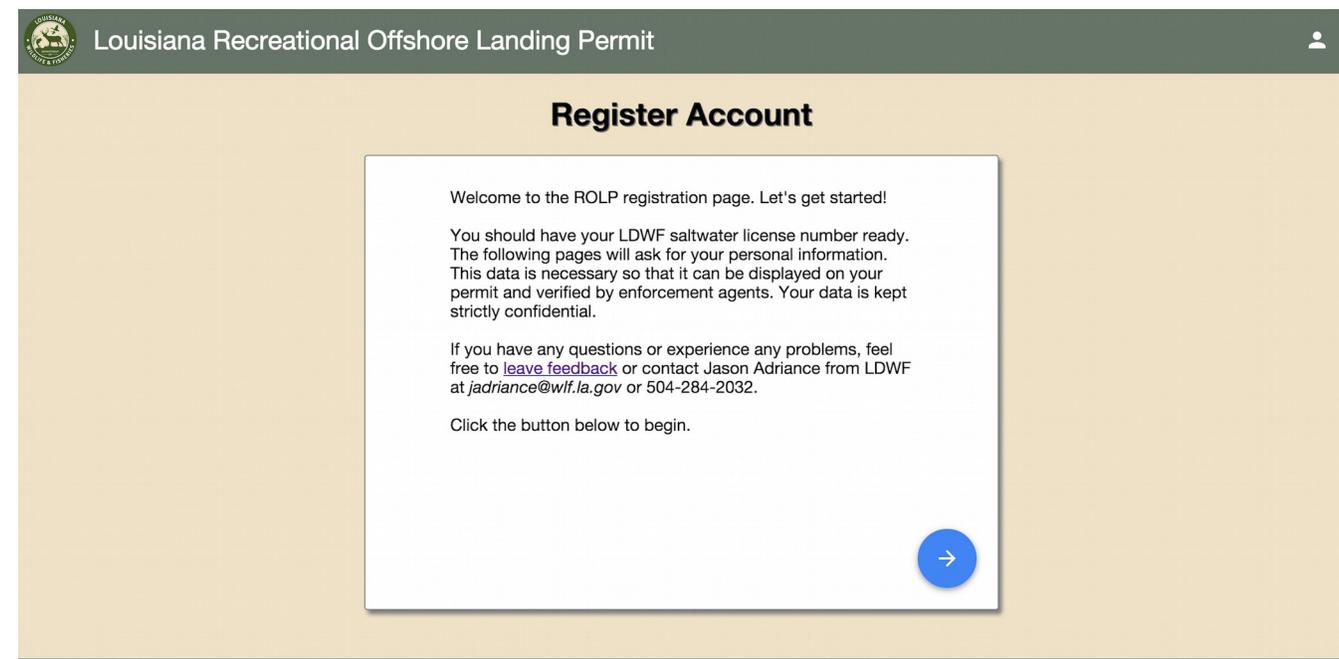
The permit is available at no cost. Simply register with your contact information and charter/recreational license number and print out your card.

[LOG IN](#) [REGISTER](#)

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You will be redirected to the registration page, where a welcoming screen will explain the registration process. Click the button in the lower right corner to navigate to the next page.



The screenshot shows the registration page of the Louisiana Recreational Offshore Landing Permit website. The header includes the Louisiana Department of Wildlife and Fisheries logo and the text "Louisiana Recreational Offshore Landing Permit". The main heading is "Register Account". Below this is a white box containing a welcome message, instructions on what information to have ready, a note about data confidentiality, contact information for questions, and a blue button with a right-pointing arrow.

Louisiana Recreational Offshore Landing Permit

### Register Account

Welcome to the ROLP registration page. Let's get started!

You should have your LDWF saltwater license number ready. The following pages will ask for your personal information. This data is necessary so that it can be displayed on your permit and verified by enforcement agents. Your data is kept strictly confidential.

If you have any questions or experience any problems, feel free to [leave feedback](#) or contact Jason Adriaance from LDWF at [jadriaance@wlf.la.gov](mailto:jadriaance@wlf.la.gov) or 504-284-2032.

Click the button below to begin.

[→](#)

On this page, you will need to give your email address, as well as enter an 8-character password and password confirmation. If you ever need to navigate to a previous page, you can click the button in the lower left corner of the page. Click the button in the lower right once you are finished entering your email and password.

Louisiana Recreational Offshore Landing Permit

## Register Account

Start by entering your E-mail address and creating a password. These will be your login credentials.

E-Mail Address  
geauxfish@louisianafisheries.org

Password  
.....

Confirm Password  
.....

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Next, you will need to enter your name. You must complete at least the first and last name fields. Click the button in the lower right to continue.

Louisiana Recreational Offshore Landing Permit

## Register Account

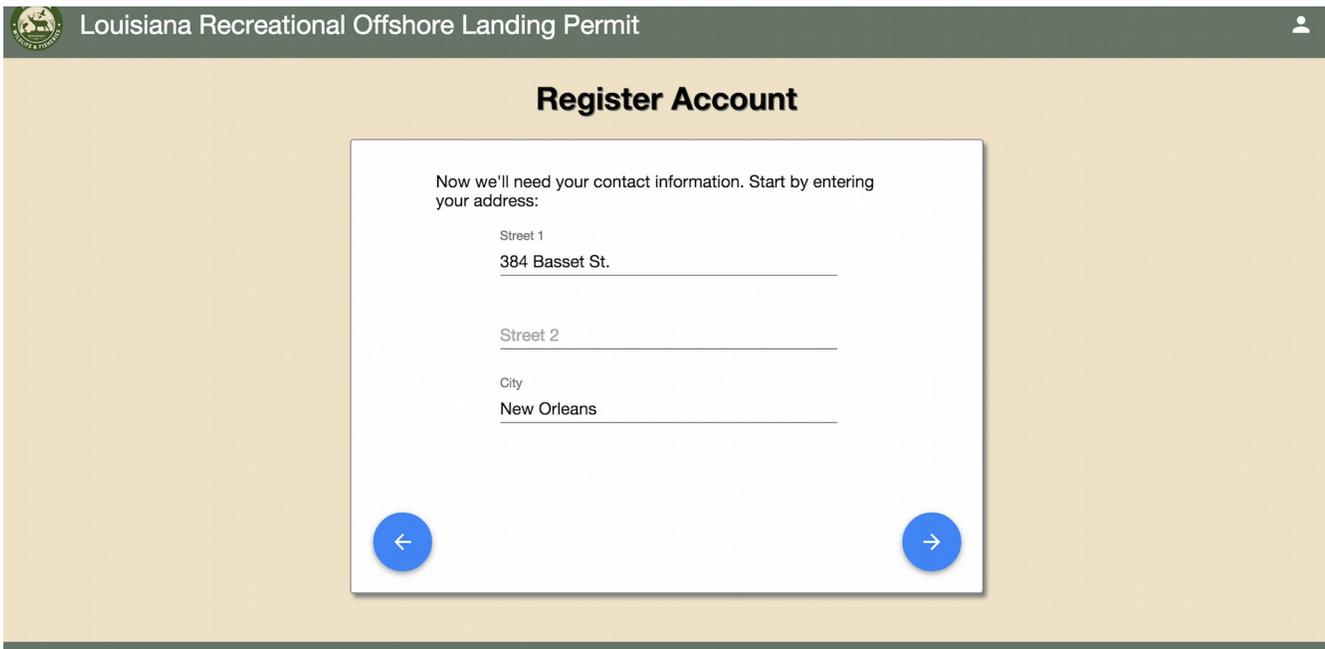
First Name  
John

Middle Name  
James

Last Name  
Smith

Suffix  
Jr.

Now you will need to enter your street address and city. Click the button in the lower right to continue.



**Louisiana Recreational Offshore Landing Permit**

### Register Account

Now we'll need your contact information. Start by entering your address:

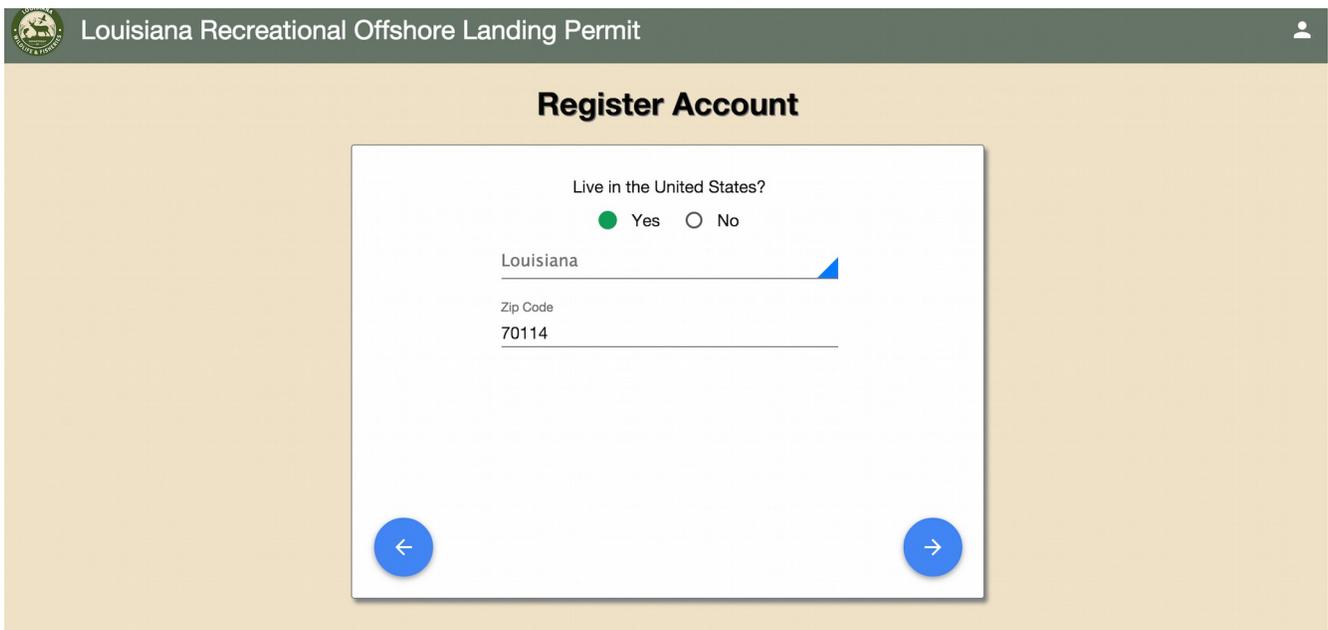
Street 1  
384 Basset St.

Street 2

City  
New Orleans

Navigation buttons: ← (left), → (right)

On this page, you will enter your state and zip code, if you are a resident of the United States. If you do not live in the United States, click the 'No' button at the top of the page, and enter your state/province, country, and postal code. Click the button in the lower right to continue.



**Louisiana Recreational Offshore Landing Permit**

### Register Account

Live in the United States?  
 Yes  No

Louisiana

Zip Code  
70114

Navigation buttons: ← (left), → (right)

Now you will enter your phone number, date of birth, and gender. Only your phone number is required. If you are registering a senior license type, however, you will need to enter your date of birth to confirm your eligibility. Click the button in the lower right to continue.

Louisiana Recreational Offshore Landing Permit

### Register Account

Phone  
(555) 555-5555

Date of Birth  
05/14/1983

Male

Navigation buttons: ← (left), → (right)

Here, you will select your license type. Recreational, Charter, and Temporary license types require a 10-, 6-, or 16-digit license number, respectively. Click the button in the lower right to continue.

Louisiana Recreational Offshore Landing Permit

### Register Account

Finally, we'll need your LDWF saltwater fishing license number. Enter it without any dashes.

Charter

Number  
495529

Note: You can register minors without an LDWF recreational license in your account settings page of the primary user.

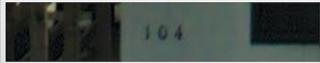
Navigation buttons: ← (left), → (right)

On this last page, you must complete a CAPTCHA. This page is here to prevent bots from generating users on the site. Simply follow the instructions provided to continue. Once you complete the CAPTCHA, click the button in the lower right to complete your application.

 Louisiana Recreational Offshore Landing Permit 

### Register Account

Before submitting, please complete the CAPTCHA below:

  
   
[Privacy & Terms](#)

This completes your registration. Press the green button to create your account and print your permit!

**Note: By continuing, you certify that the information you entered is correct to the best of your knowledge.**

Now you will be redirected to the login page. Before you can login, you must first register your email. Check your email's inbox for a confirmation message from LDWF. Clicking the link in this message will register your account and allow you to login.

## LOGGING IN

Click "Log In" from the home page to go to the login screen. Here, simply type your E-mail address and password and click the submission button to log in.

 Louisiana Recreational Offshore Landing Permit 

Account created successfully. Please check your E-mail for the confirmation message.

### Log In

Already have an account? Enter your credentials here:

E-Mail Address

Password

**Important Notice:** We recently updated our website. If you haven't logged in since before January 1st, you'll need to reset your password with the button below.

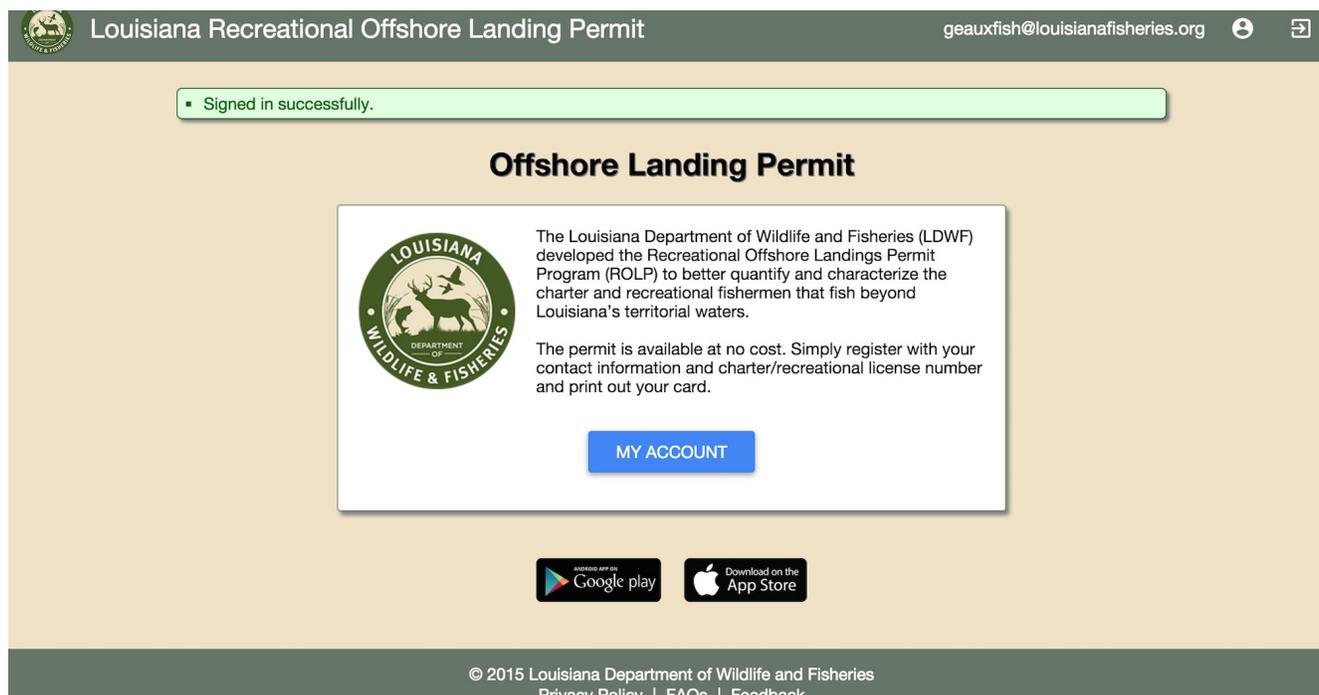
## PRE-JANUARY 2015 USERS

If you created an account prior to January 13, 2015, you must reset your password before logging into the system again for the first time. Click the “Reset Password” link on the login screen. Then, enter your E-mail address to send a password reset request. You should receive an E-mail with instructions on how to reset your password and log back into the system. Once in, you should confirm that your personal information is correct and up-to-date.

If you did not provide an E-mail address when you originally registered or for some reason your information was determined to be invalid, you will have to create a new account in our system. If you have any questions, please contact LDWF.

## ACCOUNT MANAGEMENT

When you log in, you will be taken to a home page with a “MY ACCOUNT” button in the center of the screen. Click this button to be taken to your account page.



The screenshot shows the website interface for the Louisiana Recreational Offshore Landing Permit. At the top, there is a navigation bar with the Louisiana Department of Wildlife and Fisheries logo on the left, the text "Louisiana Recreational Offshore Landing Permit" in the center, and the email address "geauxfish@louisianafisheries.org" on the right. Below the navigation bar, a green notification box displays the message "Signed in successfully." The main content area features the heading "Offshore Landing Permit" in bold. To the left of the text is the Louisiana Department of Wildlife and Fisheries logo, which includes a deer and a fish. To the right of the logo, the text explains that the Louisiana Department of Wildlife and Fisheries (LDWF) developed the Recreational Offshore Landings Permit Program (ROLP) to better quantify and characterize the charter and recreational fishermen that fish beyond Louisiana's territorial waters. Below this text, it states that the permit is available at no cost and that users should register with their contact information and charter/recreational license number to print out their card. A blue button labeled "MY ACCOUNT" is positioned below the text. At the bottom of the content area, there are two icons: "ANDROID APP ON Google play" and "Download on the App Store". The footer of the page contains the copyright notice "© 2015 Louisiana Department of Wildlife and Fisheries" and links for "Privacy Policy", "FAQs", and "Feedback".

On your account page, you can see your own licenses, as well as those of any other fishermen under your account. From here, you may view, print, add, or delete licenses, add, delete, or edit fisherman under your account, and change your account settings.

To print your permit, click the “View/Print Permit” button under the desired user’s license. The permit will open in a new browser tab. This is the permit page that you should print.

Should a permit be expired, you will be given the option to renew your permit here. Permits can also be renewed up to one month before their expiration.

The screenshot shows the 'Your Account' page. At the top left is the Louisiana Department of Wildlife and Fisheries logo. The page title is 'Louisiana Recreational Offshore Landing Permit'. The user's email is 'geauxfish@louisianafisheries.org'. The main heading is 'Your Account'. Below this is a profile card for 'John James Smith Jr.' with a 'Primary User' badge. The card contains contact information: '384 Basset St., New Orleans, LA 70114', 'geauxfish@louisianafisheries.org', and '(555) 555 - 5555'. There are two blue circular icons above the contact info: one with a plus sign and one with a pencil. Below the contact info is a 'Charter License' section with a blue button labeled 'VIEW / PRINT PERMIT'. At the bottom left of the card is a red trash can icon. To the right of the card are two gray circular icons: a plus sign and a gear.

**Primary User**

**John James Smith Jr.**

384 Basset St.  
New Orleans, LA 70114  
geauxfish@louisianafisheries.org  
(555) 555 - 5555

**Charter License**

[VIEW / PRINT PERMIT](#)

**Number:** 495529-1000035  
**Issued:** January 12, 2015  
**Expires:** December 31, 2015

## EDIT YOUR PROFILE

Click the gray gear icon on your account settings page to access your account settings. From here, you can change your password or change your email address.

The screenshot shows the 'Account Settings' page. At the top left is the Louisiana Department of Wildlife and Fisheries logo. The page title is 'Louisiana Recreational Offshore Landing Permit'. The user's email is 'geauxfish@louisianafisheries.org'. The main heading is 'Account Settings'. The page contains two sections: 'Need to change your password?' with a blue button labeled 'CHANGE PASSWORD', and 'Need to change your E-mail address?' with a blue button labeled 'CHANGE E-MAIL ADDRESS'. At the bottom of the page is a footer with the text: '© 2015 Louisiana Department of Wildlife and Fisheries Privacy Policy | FAQs | Feedback'.

**Account Settings**

Need to change your password?

[CHANGE PASSWORD](#)

Need to change your E-mail address?

[CHANGE E-MAIL ADDRESS](#)

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## OTHER NAVIGATION

At the bottom of all these pages, you can find links to the LDWF Privacy Policy, FAQ, and Feedback pages.

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